



THE CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK, N.Y. 10007

January 8, 1976

M E M O R A N D U M

TO: ALL AGENCY HEADS

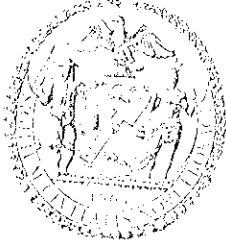
FROM: JOHN E. ZUCCOTTI
FIRST DEPUTY MAYOR

SUBJECT: CONTROL OF OVERTIME

The city's fiscal crisis mandates economies in all areas of governmental operations and expenditures. Included in such expenditures, which must be curtailed in order to achieve the necessary economies, is the payment of overtime to city employees.

It is imperative that all agencies maintain the greatest possible vigilance to insure that their expenditures remain within their appropriations.

I have therefore designated Thomas Roche to review all overtime policies and procedures. He will contact you shortly and, together with OMB, will be working with you in order to achieve and maintain these goals.



2000
200
Allocation
1/2 hr

Municipal Building
New York, N.Y. 10007

Melvin N. Lechner
Director of the Budget

John J. Langan
First Deputy Director of the Budget

December 22, 1975

Tom Roche
all my
where you
return

MEMORANDUM

TO: Thomas F. Roche
Assistant to the Mayor

FROM: Arthur R. Rosenbaum
Assistant Director of the Budget

SUBJECT: Paid Overtime Survey (6101, 6102, 6103,
Minimum Manning O.T. in Fire)

- The overtime in the Budget as Adopted was \$23.5 million, modified to, \$26.3 million by 12/5/75, an increase of (+) \$2.8 million. This increase is primarily accounted for by minimum Manning O.T. in Fire and in Correction, offset in part by a reduction in T.A. Police.
 - Expenditures are expected to be \$37.5 million leaving a deficit against the modified condition of \$11.2 million. Almost all of this deficit is in the Uniformed Forces ((-) \$8.1 million in code 6102 - primarily Police, Correction; and Minimum Manning in Fire, an additional (-) \$2.3 million).
- The proportion of Estimated Expenditures for the fiscal year, actually expended by 11/30/75 was 12.8% for 6101 (Civilian): 38% for 6102 (U.F.) and 64.8% for other paid O.T., the latter heavily influenced by Fire Minimum Manning. It should be noted, however, that the logged submission of Modifications and D.M.'s for the O.T. worked in the pre-11/30 period is between 3 and 6 months, and a number of agencies when queried indicated D.M.'s were in preparation or pending for the first quarter or a part of the period.